NCTTA Championship Meeting Online March 26, 2008

Meeting was called to order at 9:05pm EST by Committee Chair: Willy Leparulo (WL) Other committee members and Rochester members: David Del Vecchio, Mike McFarland, Joe Wells, Mike Meier, Ed Hogshead, Kagin Lee, Mitch Seidenfeld, Julie Halderman (hotel), Jon Larsen, Ben Boldt

Missing: Dalton Hoffine, Michael Shao

Press Releases

- -John Larsen spoke about their press plan to send out press releases (written by Mike Meier) to Rochester and MN area as well as Midwest
- -WL will send out to student athletes schools via texted email
- -WL will merge all emails in one list and get to EdH for compiling for non Spam email
- -WL emailed TT logo to Newgy to see if put on shirts or not

Volunteers

- -went over Mitch's excel sheet and Mitch requested to know who is in charge of each mini sub area so there should be someone to report to
- a) Results-Diana
- b) FOP Marshall-Ed Hogshead with Kiswanto as assistant FOP
- c) Practice area supervisor
- d) Registration-Thursday/Friday (Kelly Davis from Rochester) with assistance from Diana Hogshead
- e) Umpires-Kagin Lee?
- -Mitch asked about time frame to show up and 1 hr prior to start of matches is accurate time
- -it was brought up that there should be information sheets by task
- -cackies and a light blue polo shirt
 - -Ben is adding people for Registration/checkin/breakroom
- -4 room confirmations and still room in some of the rooms
- -Ed H talked about needing help for volunteers set up on Thursday at 9am
- -McFarland following up with Newgy to see when arriving
- -Mike Meier in charge of volunteer certificate send out

Hotel & Transportation

- 1) Julie assigned as Transportation coordinator
- -needs excel sheet of arrivals and departures of student athletes and staff
- -airport pickup from Rochester Transportation Company, go to luggage area and say you need to get to Kahler (college tt)
- 2) Talked about big times needing lots of buses. There is a 29 passenger bus going back and forth, 20 min. ride
- -Ed and Kagin assigned to determine high demand time to tell Julie

- -schedule of events needed to Julie
- -shuttle starts on Thursday evening and Friday/Sat/Sun morning at 7:30am
- -put information on handout when they check in—Julie/Ed/Kagin
- -on Jumbo screen too
- 3) Get Joe specific times for player meetings and board meetings to get to Phyllis

Budget

- -discussed getting out of the hole
- a) Banquet food is up to 25 bucks a person, RASC trying to push it down to 20 bucks a person
- -speaker stand/podium is there
- b) Printing
- -They need all programs and handbooks by April 1st
- -Handbooks—75-100 and 50 volunteers
- -McFarland and David assigned to send Roch Sports the correct program information by April 2^{nd}

Tournament Schedule

Ed/Kagin working on that for Athlete handbook

REGISTRATION BAGS

Credentials

-Ben needs design and David will send it to him.

Lunch Tickets

- -Ben Boldt got back and their person prefers the boxed lunches, yet concession stands will be open for extra stuff in case ppl want that.
- -lunch tickets will be handled via registration bags in each bag

Balls for Training

-will be included in each captain's bag

Gluing Policy

-gluing area will be designated by singage

Meeting ended at 11:03pm eastern time