

May 20, 2014

National Collegiate Table Tennis Association (NCTTA)

RE: NCTTA Board Elections

I wish to nominate myself for the NCTTA Board position of Treasurer.

I have been the NCTTA Treasurer for the past two years. During this time, I have worked hard to get our finances in order. All of our transactions are now done online using QuickBooks Online Essentials and PayPal. I have moved our bank account to US Bank. Then I separated our operating funds in our checking account from our reserve scholarship funds in a savings account. I set up a detailed budget of income and expenses based upon historical information and future financial projections.

My past responsibilities have been as the Athlete Representative to the NCTTA Board for two years. I have also held the position of Lower Midwest Division Director for four years. These positions have helped me to understand the intricacies on how the Board operates and the expectations of the Treasurer.

I would like to continue as the Treasurer to further automate our financial transactions and scrutinize the requests for financial disbursements.

Please consider my nomination for the NCTTA Board position of Treasurer.

Sincerely,

Randy Kendle

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