

May 31, 2018

National Collegiate Table Tennis Association (NCTTA)

RE: NCTTA Board Elections

I wish to nominate myself for the NCTTA Board position of Treasurer.

I have been the NCTTA Treasurer for the past six years. During this time, I have worked hard to get our finances in order. All of our transactions are done online using QuickBooks Online Plus and PayPal. I have moved our bank account to US Bank. Then I separated our operating funds in our checking account from our reserve scholarship funds in a savings account. I set up a detailed budget of income and expenses based upon historical information and future financial projections. For the past four years I have worked with Skody Scot & Company to have them file our 990 tax returns.

My past responsibilities have been as the Athlete Representative to the NCTTA Board for two years. I have also held the position of Lower Midwest Division Director for four years. These positions have helped me to understand the intricacies on how the Board operates and the expectations of the Treasurer.

I would like to continue as the Treasurer to further automate our financial transactions and scrutinize the requests for financial disbursements.

Please consider my nomination for the NCTTA Board position of Treasurer.

Sincerely,

Randy Kendle

Treasurer@nctta.org

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